**APPLICATION FOR AN OPINION** **ON THE DESIGNED SCIENTIFIC RESEARCH OF THE COMMITTEE ON RESEARCH ETHICS OF THE FACULTY OF SOCIAL SCIENCES AT THE UNIVERSITY OF WROCLAW**

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| **PART A: Data of the applicant** |
| Name of researcher: |
| Title/degree or professional title: |
| Faculty/Institute/Department: |
| E-mail address: |

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| **PART B: Project information** |
| Project title: |
| Project summary: |
| Project objective: |
| Research methodology: |
| Research tools (*e.g. names and authors of tests, questionnaires, surveys, together with information on the actual duration of the research; types of interviews*)[[1]](#footnote-1): |
| Experimental research *(including: a detailed description of the experimental procedure, the content of the masking instructions, the duration of the study, the information given to the persons being researched during the clarification session)*: |
| Characteristics of the study sample (*age of respondents, number of participants, method of recruitment to the study, etc.*)[[2]](#footnote-2): |
| Other aspects of the planned research that may raise ethical controversies: |

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| **PART C: Ethical aspects** |
|  | **YES** | **NO** |
| 1. Human studies |
| Does the planned research take place with human participants? |  |  |
| Does the planned research involve active physical or psychological intervention on the persons being researched? |  |  |
| 2. Personal data |
| Does the planned research involve the processing of personal data? |  |  |
| Does the planned research use personal data from sources other than the researcher? |  |  |
| 3. Research cooperation with non-EU countries |
| Do research activities undertaken in non-EU countries pose a risk of raising ethical questions? |  |  |
| Is it planned to use local, cultural or natural human resources in the research? |  |  |

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| Is the research planned to import or export research material from countries outside the EU? |  |  |
| If the planned research involves low- or middle-income countries: is benefit sharing foreseen for the project? |  |  |
| Could the situation in a non-EU country put the persons being researched at risk? |  |  |
| 4. Environment, health and safety |
| Does the planned research require the use of substances and conditions that may be harmful to humans, including research staff? |  |  |
| 5. Cultural heritage |
| Does the research plan to use cultural heritage resources, including people, flora and fauna, their tangible remains, material and non-material cultural artefacts and areas protected for their cultural significance? |  |  |
| 6. Abuses and dual use |
| Could the planned research potentially be a source of fraud, crime, terrorist attacks? |  |  |
| **When you have answered YES to any of the questions, please describe the measures you have taken to ensure that your research is carried out in accordance with good practice in your field/discipline of science:** |

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| **Annexes: Consent forms for participation in research[[3]](#footnote-3)** |
| 1. In the case of minors or persons lacking legal capacity, **written consent from parents or legal guardians is required** for participation in the research, signed on a consent form provided by the applicant.
2. In order to obtain permission to access confidential data, such as the persons' being researched medical history or an interview with their doctor/therapist, two consent forms should be provided: (1) **a consent to access confidential data form**, indicating precisely what confidential data will be of interest to the applicant and for what purpose the applicant intends to use it; (2) **a consent to participate in research**.
3. In the case of audiovisual documentation, **a consent form for recording the persons being researched** and, separately, **a consent form for participation in the research** should be provided.

***Note 1:*** *Consents should be written in plain language, understandable to the recipient, include basic information about the person who will carry out the research, a brief and understandable description of the purpose of the research, the methods used; information about the confidentiality and/or anonymity of the data, the possibility to withdraw from the research at any stage without any consequences.****Note 2:*** *Written consent from an adult to participate in the research is not required if the research is anonymous.* |

1. If the applicant does not use standardized and commonly used research tools, but uses a tool developed by him/her or translated from a foreign language for the purposes of his/her own research, it is required to submit the tool as an annex to this form; in the case of data collection using original software, constructed specifically for the purposes of the research a detailed description of the data collection and storage procedure have to be provided. [↑](#footnote-ref-1)
2. The applicant is obliged to inform the person being researched of: the purpose of the research, the voluntary nature of participation in the research, the confidentiality and/or anonymity of the data, the possibility of opting out of the research without suffering any consequences at any time during the research; it is also obliged to ensure that the data collected will be used exclusively for scientific purposes. In the case of experimental research, the above-mentioned aspects of the research instructions remain the same - with the exception of the issue of the hidden purpose of the research, which the researcher is then obliged to reveal during a debriefing session after the experiment has been conducted. [↑](#footnote-ref-2)
3. The completed forms, referred to in points 1 to 3, should be submitted as attachments to the application. [↑](#footnote-ref-3)